



**BREAKFAST AND AFTER SCHOOL CARE**

If you wish to enquire about a booking for the first half of the Autumn term 2024, please contact us by email at [connectionsclub@chi.rbksch.org](mailto:connectionsclub@chi.rbksch.org)

## **Autumn second half term 2024, Tue 05/11/24 to Fri 20/12/24** **(7 weeks less Mon 04/11/24)**

### **Bookings**

We will roll over your existing booking from Autumn 1 2024 to Autumn 2 2024. Only submit a Booking Request Form if you wish to make a brand NEW Booking Request, not an amendment to an existing booking. Requests are considered on a first come, first served basis within the following order of priority: availability is prioritised firstly to existing Connections pupils, secondly to new siblings of existing Connections pupils and thirdly to families new to Connections. Depending upon availability, we may not be able to fulfil all your requested sessions.

Submission of a Booking Request Form should automatically generate a receipt email form 'Google Forms' as soon as you click 'submit' (check your junk/spam folder). Please check carefully the details you have submitted to us.

Note – that email does not confirm your child's place. Please wait for a confirmation email from Connections before you assume your booking can be fulfilled.

<b>Important Dates</b>	
30/09/24, 9am	Booking Request Form opens to request a brand new booking – please see availability below
06/10/24	Deadline to let us know (by email) of terminations or requests for changes to existing bookings - please see availability below
06/10/24	New Booking Request Form closes
08/10/24	Fees advised on ParentPay
13/10/24	Payment Deadline - all payments must have reached Connections by end of this date

### **Payment**

Booking and payment is required in advance for the whole period (05/11/24 to 20/12/24). Please check your ParentPay balances after 08/10/24. Remember – a positive BLUE balance figure indicates a credit amount. A negative RED balance figure means payment is required and it must be received by the deadline shown above. Late payments will forfeit your child's attendance.

We need a minimum of five school days to process changes to your booking. These will be subject to availability and if requested after the deadline, will incur our £25 administration charge as described in our Terms and Conditions. Any credit arising from your amendment will be added to your ParentPay account for use towards future Connections fees. Refunds are not offered.

### **How Connections will operate for Autumn 2 2024**

Unfortunately we are unable to take bookings of Ad Hoc (occasional) sessions.

There is more information about Connections on the school website; in particular our FAQs may be helpful. We look forward to welcoming your child to our club.

**Link to Booking Request Form:** [Booking Request Form for Aut2 24](#)

**Link to current availability:** [Availability for Aut 2 2024](#)